Wandsworth Film Office managed by Enable Leisure and Culture is now offering local business the opportunity to feature on our locations website.

The Film Office is an especially dedicated team that has been looking after location filming in the borough for over 10 years.

We oversee a range of council owned properties and private sites and have clientele ranging from small independent producers and artists to ITV, Sky, the BBC and blockbusting feature films.

Wandsworth is one of the most popular places in London to shoot. We would like to continue this achievement with the help of those that live, work and own property in the borough.

We have an online locations database, which is accessible to clients from the media industry. We will provide them with a wide variety of sites and amenities all based in the borough.

We are approaching you as we feel that you have a location that would be of interest to film companies, would promote the local area and yourselves as well as bring you financial gains.
Wandsworth Film Office
Locations Database Service

Why be on the Wandsworth website?
Every day Location Managers, Producers, Researchers and Directors are in contact with our office looking for locations in Wandsworth that they can use. They know about our experience and expertise and often return to the borough for new shoots.

We are keen to raise the profile of the area by offering as many locations as possible – and why not do this with local businesses, institutions and the community in hand? Especially with the economic benefits being passed straight on.

How much would I earn?
We have a location fee charging policy which we currently apply to film units when shooting at our locations. This can act as a guide for your location.

What would Wandsworth Film Office do for me?
If you decide to be on our database we would do all that we can to make arranging a shoot as easy as possible. We would take photos of your location for our database, publicise it by having it on our website and help with the initial stages of organising any filming. Precisely, we would help you to negotiate fees, advise on what documents you would need from the film company and do what we can to minimise any disturbance to others when a shoot goes ahead. Furthermore, being on the website is non-obligatory.

Whether filming happens or not is up to you and how you feel about the proposed idea. If a film company is interested in using your location we will talk directly to you first, and you can turn a shoot down.

What about the finer details?
Film companies will often provide a location release form for you to sign prior to a shoot. We would also expect them to hold valid insurance and undertake any risk assessments if necessary – we can advise you on what to expect and what to ask for. Furthermore, we protect your privacy by hiding such details as the full location address and your contact details. We will always initially act as a ‘go-between’ yourselves and any film company before putting you into direct contact.
Remember:

✓ We have over 10 years experience of filming in the borough.
✓ The service is free, and non-obligatory.
✓ We do not take a cut of your profits.
✓ Shoots help raise the profile of the area.
✓ We work to ensure others are not disturbed by filming.
✓ We are working to promote a green filming policy.
✓ You will have direct contact with the film office to discuss any questions.

If you have decided you would like to register your location for filming with the Wandsworth Film Office please contact us for further information or fill out the attached form and send it back to us.

We will arrange a meeting to talk to you directly, discuss any questions you may have and begin the process of making your location available by taking photographs and site details.

Please email: ystevenson@wandsworth.gov.uk

Or call: 020 8871 7119/7134

Or write to: Film Office, Battersea Park, London, SW11 4NJ.

We look forward to hearing from you.

Yvonne Stevenson
Film Officer
The **location**, please provide details below in BLOCK capitals.

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<tr>
<th>The location</th>
<th>Tick the appropriate date below to indicate when the property was built or later modified.</th>
</tr>
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<tbody>
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**Phone:**

**Mobile:**

**Email:**

**Type of property**

**Brief description of your property.**
Please use this space to provide us with any particular details of your location that you think is relevant. (architectural/decorative style, mood etc if necessary continue on a separate sheet of paper)

**Any restrictions?**
Please give details of any restrictions to film making at your property (high local noise levels, parking problems, difficult access, air traffic, major roads, etc.)

**Availability of storage areas.**
Please give details of any spaces that may be used for storage.
Thank you for completing this form and photographing your location. Please sign and return the information form to the address below.

**Important Note** We cannot process your information and include it in the database if you have not signed and dated this form. The information supplied on this form and any attachments (photos and continuation sheets) will be held by Wandsworth’s Film Office for inclusion on location database and in the location library for the purpose of promoting the property as film location. The information supplied on this form and any attachments will be passed on to third parties (Film and TV Production Location Departments) for the purpose of marketing the property as a possible film location. Enable Leisure and Culture does not undertake to make the information available worldwide through telephone enquiries made to the Film Office, in published and unpublished hard copy form and on CD-ROM.

Enable Leisure and Culture warrants that the information shall be held in accordance with the terms of the Data Protection Act 1998 and any statute or other instrument re-enacting or modifying the act or any act enacted in substitution for the act.

I the undersigned hereby grant Wandsworth Film Office managed by Enable Leisure and Culture all rights including all copyrights and all other rights, title and interest in to the information and all consents required to enable the Film Office to exploit the same in all media. I hereby warrant and represent to Wandsworth Film Office that the information provided is true and accurate. I understand that Wandsworth Film Office undertakes to use reasonable endeavours to ensure the accuracy of the information contained on the database but accepts no responsibility for any errors or omissions or liabilities howsoever arising.

Signature _____________________________________________________

Name (BLOCK CAPITALS) ______________________________________

Position _____________________________________________________

Date________________________