

Enable Leisure & Culture  
Allotments guidance notes

Appeals procedure

- 1 A Tenant wishing to appeal against a decision made by Enable L&C Allotments should contact Enable Leisure & Culture in writing within two weeks of being notified by Enable L&C Allotments of their decision.

Enable Leisure & Culture  
The Park Offices  
Staff Yard  
Battersea Park  
London SW11 4NJ  
[parks@enablelc.org](mailto:parks@enablelc.org)

- 2 Enable Leisure & Culture will require Enable L&C Allotments to draw up a case giving details of alleged breach of the Letting Agreement, the date and nature of contact with the Tenant, and indicate how the procedure has been applied.
- 3 Where the site manager or committee has been involved in the management of the site, their views should form part of the case.
- 4 Where termination notice was served based on police advice, due to an alleged criminal offence by the Tenant, Enable Leisure & Culture reserves the right to withdraw the allotment tenancy.
- 5 Within two weeks of an appeal being lodged, Enable Leisure & Culture will consider the case, taking account of any reason or mitigating circumstances put forward by the Tenant, length of allotment tenure by the Tenant, history of previous contact with Enable L&C Allotments relating to breach of the Letting Agreement, and the number of applicants and the likely waiting time for the site.
- 6 In considering the case Enable Leisure & Culture may request photos or a site visit, with or without the Tenant
- 7 Enable Leisure & Culture may uphold the appeal and dismiss the decision of Enable L&C Allotments
- 8 Enable Leisure & Culture may uphold the appeal and set conditions which must be met within a clear and reasonable time period, after which time the plot will be inspected again. The Tenant will be informed in writing of the outcome of this inspection.

- 9 Enable Leisure & Culture may reject the appeal but, where appropriate, offer the Tenant the opportunity to be on the Reserve Waiting List until circumstances change. If this course is chosen, the Tenant will not be re-offered a plot within one calendar year.
- 10 Enable Leisure & Culture may reject the appeal. The Tenant will be informed in writing and given the reasons for this outcome. The Tenant will be instructed to remove personal belongings from the plot, to return the site key, and not to begin any further cultivation of the plot. The plot will be re-let to the next applicant.
- 11 If unsatisfied with the result, the Tenant may lodge a complaint with Wandsworth Council. Any such complaint will be dealt with under the Council's Complaints Procedure.