

Job Description

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| Job Title: Rowing Coach | Grade: EnCa10 |
| Section: Leisure and Sports Services | Department: BEBH |
| Responsible to: Coach Development Officer | Date: 23.02.2017 |
| Post Number: tbc | |

Job Purpose

- To help develop and deliver rowing sessions and courses.
- Contribute the day to day running of the boathouse.

Job Dimensions

- The post-holder will be responsible for coaching a variety of indoor and river based sessions including adult and junior beginners, recreational adults, school sessions and a junior squad. This includes planning suitable sessions to meet the level and aims of the rowers.
- The post-holder will be responsible for contributing to the operational tasks involved in the day to day running of the boathouse.

Main Duties and Responsibilities

- Coach regular dry and river based sessions to a cross section of experience and skill levels.
- Deliver scheduled sessions and courses showing a clear developmental progression plan where required.
- Attend events and races where needed.
- Contribute to the development of our programmes and courses for groups and individuals.
- Market the site and 'reach-out' to specific groups identified in the team plan through the performance figures.
- Take bookings through our system and make sure payments are made prior to any session the customer has booked.
- Adhere to any daily operational schedules on site, contributing to the daily maintenance of the boathouse.
- Check that all equipment is suitable for use and report this appropriately. Address any immediate issues where possible.

Generic Duties and Responsibilities

- To comply with all Enable Leisure and Culture Codes of practice, including the code of conduct, and policies and procedures concerning data protection and health and safety.
- To be committed to the promotion of equality, diversity and inclusion for others, both colleagues and clients; to work to create and maintain a safe, supportive and welcoming environment where all people are treated with dignity and their identity and culture are valued and respected and to report any instances of inappropriate behaviour or discrimination.
- To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004, the London Child Protection Procedures and Working Together in relation to child protection and safeguarding children and young people as this applies to your role within the council. To also be fully aware of the principles of safeguarding as they apply to vulnerable adults in relation to your work role. To ensure that your line manager is made aware and kept fully informed of any concerns which you may have in relation to safeguarding and/or child protection.
- To actively contribute to the Active Wandsworth strategy.
- To carry out any other reasonable duties and responsibilities within the overall function, commensurate with the grading and level of responsibilities of the post.

Verification

I agree that this job description conveys an accurate description of this job.

Manager's Name:

Signature:

Date:

Postholder's Name:

Signature:

Date: