

Cultivate Programme Manager

Manage and join-up creative learning for young people in changing places

Summary of the role

Cultivate is a creative learning programme for young people focused on culture and place-making. It creates a bridge between regeneration, cultural opportunities and local young people in Wandsworth. It is conceived by EnableL&C, leisure and culture provider for Wandsworth Council. The programme is part of and has secured investment from A New Direction's London Cultural Education Challenge.

Cultivate:

- engages young people in Wandsworth's varied regeneration areas
- provides access to local creative learning and careers information
- raises awareness of the benefits of culture and creativity and the resources close at hand in Wandsworth
- provides guidance about creative careers and the world of work

A key aim is to creatively explore the changing urban environment and ensure that local young people feel a sense of ownership in their area. Cultivate is helping young people to find out more about local arts, culture and place-making and through doing so, be inspired by the range of work and study routes in the creative industries. To find out more about the programme explore the Cultivate website: <http://www.cultivate.london>

In the initial development phase, Cultivate has been coordinated by cultural learning consultants Flow Associates, working for and with Enable. With funding confirmed from A New Direction for a third year, we can embed this work within Enable Arts Team and plan to sustain the programme. To this end, we are looking to appoint a reliable, trustworthy and creatively-minded individual, passionate about young people's creative opportunity, to work as the project manager within the Enable Arts Team. You will continue to deliver a high quality, responsive programme in partnership with a range of stakeholders.

The role will be a part-time, fixed term contract, paying a salary of between £20,503 and £22,271 (between £29,290 and £31,815 per annum pro rata) for 28 hours per week from Mid April/May 2017 to the end of March 2018, with a possibility to extend subject to funding. The work is mainly located with Enable in their Battersea Park offices, with a substantial amount of time meeting partners and visiting schools across the programme area.

Responsibilities of the role

You will be responsible for:

- Brokering quality creative learning projects taking place in schools in and around Wandsworth, most of which are delivered by developers' cultural consultants or local arts organisations.
- Continuing to instil use of the Cultivate Planning Workbook as a blueprint for planning and evaluating quality practice.
- Managing and developing 'Cultivate Routes', a workshop offer for learning about creative and place-making careers.
- Ensuring that projects are documented and shared on the Cultivate website, and via social media.

- Contributing to planning, advocacy and strategic partnerships that will establish a legacy and sustained outcomes for the programme.
- Effective budget management
- Close liaison with Enable's Arts Manager and Cultural Planning Manager, including seeking new funding to continue the programme if there is demand.
- Support for an emerging Wandsworth Cultural Education Network
- Linking with Wandsworth Ambitions Careers Cluster, a newly established partnership
- Liaison with external partners as relevant e.g. Lambeth Council currently commissions Cultivate to deliver a range of parallel projects.
- Representing Cultivate as needed with A New Direction's London Cultural Education Challenge umbrella programme
- Supporting Flow Associates in their continued Evaluation role

Flow Associates will support handover to July 2017 and will continue as evaluators and critical friends of Cultivate. As such they will report to A New Direction on a quarterly basis, investigate the outcomes of the programme and create materials to disseminate the 'story of change'.

Recruitment timescales

15th March: Role advertised

Midnight 2nd April: Deadline for submissions of interest

W/C 3rd April: Shortlist invited to interview

W/C 17th April: Interview (please tell us unavailable on any dates this week)

W/C 17th April: Successful candidate notified

Contract begins as soon as candidate is available. Happy to discuss flexible start date around other work commitments.

Your Knowledge and Experience

Essential

- Work or study in fields of Art, Design, Architecture, Heritage, Place Making or Creative Media
- Experience of coordinating complex projects with multiple stakeholders
- Planning and facilitating high-quality projects with schools
- Work on projects where practitioners are briefed to deliver outcomes in the public realm
- Project management experience, including managing a budget and risk assessments
- Good communication skills, evidenced in negotiating well with partners and in writing briefs or stories about projects

Desirable

- Comfortable using digital tools to document projects and sustain an existing word press website
- Interest in and knowledge of Wandsworth and Lambeth, and the needs of London schools
- Interest in the role of culture in regeneration and local community engagement
- Experience of fundraising or project-scoping in areas relevant to this programme

To apply, please email a CV (max 3 sides) and a covering letter stating why you would be interested in the role and what experience and skills you could offer to Sara O'Donnell, Arts Manager for Enable Leisure and Culture, jobs@enablelc.org by 11.59pm on Sunday 2nd April 2017.

If you do not hear from us within two weeks of the closing date please presume your application was unsuccessful on this occasion.

Flow



Nine Elms
On the South Bank

Cultivate
Creative learning for young people in Nine Elms

A.N.D

A new direction for arts,
culture and young london



Wandsworth

enable
leisure & culture