weddings &

events

Wandsworth Civic Suite

Wandsworth High Street, London SW18 2PU
Telephone: 020 8871 6395
www.wandsworth.gov.uk/civicsuite
Wandsworth Town Hall was opened in 1882 by the Council’s earlier body, the Wandsworth Vestry. Due to a rapidly growing borough and the need to widen surrounding streets, it soon became apparent that there was a need for the venue to be extended. Progress was postponed until after the Great War (1914-1918), and in 1920 a large part of the front of the old building was removed due to the laying of the London County Tramways through Wandsworth.

In 1923 the Council erected a new hall, which was designed and erected under the supervision of the Borough Architect, Mr. E.J Elford. Originally constructed in brick and Portland stone the building featured a Grand Assembly Hall, which featured a high-vaulted ornate plaster ceiling, the Old Hall and a suite of offices, and the exterior was described by the Municipal Journal newspaper as being ‘in the style of the Italian renaissance.’

The new town hall was opened by the Lord Mayor of Wandsworth in 1927.

In 1960 the Council set the lead by being one of the first London Borough’s to modernise its dated municipal halls. The conversion which cost around £60,000 was designed by completed by architects John and Sylvia Reid and included a low false ceiling to replace the plaster one, a sprung dance floor, maple flooring and a stage with artiste’s
Steeped in history and elegance, Wandsworth Civic Suite is a well-presented grade-two-listed function room in Wandsworth town hall comprising of two interconnecting rooms - the Civic Hall and Banquet Hall - which adjoin each other to make up one space.

The foyer area features ornate marble fixtures and 1930s chandeliers, along with portraits of past mayors on the walls leading up to the room, giving it an Old World ambiance.

The Civic Hall has a sprung maple wood floor and high suspended ceiling. There is a raised stage with a small backstage area.

A ceiling mounted projector and screen is available as is Wi-Fi internet access.

Dimensions 23m x 13m or 75ft x 43ft.
Stage: 9m x 7m or 28ft x 24ft

The Banquet Hall is equipped with a large commercial kitchen based at one end of the room. At the other end is the Twyford Room, which can be used as a bar or closed off to create a more private room with additional seating for up to 30.

Dimensions 27m x 10m or 88ft x 33ft

Weddings
Civil Marriages
Award Ceremonies
Dinner Dances
Conferences
Examinations
Funerals

Seminars
Open Days
Fashion Shows
Concerts
Film-shoots
Cultural Events
Theatre Productions

I want to thank you for all your help in making our ball the success it was. It was a real pleasure to be back dancing again at the Civic Suite - it really is a lovely hall.”

Corporate Event

Filming and Photography
For details on using Wandsworth Town Hall as a space for filming and photography contact the Wandsworth Film Office 020 8871 7119
Technical details

**Venue Capacity**

Reception (Table Service): 520 guests  
Reception (Buffet): 490 guests  
Dinner/Dance (Buffet): 430 guests  
Theatre Seating (Civic Hall Only): 428 guests  
Examinations (both halls): 240 candidates

**Exhibition Space:**

Civic Hall 3,225 sq. ft.  
Banquet Hall 2,904 sq. ft.  
Conference/Seminar/A.G.M:  
up to 428 seated,  
with 2,904 sq. ft. of display space

**Hire times**

Sunday to Thursday: 8am to 12am  
Friday and Saturday: 8am to 2am

**Other Facilities**

The Civic Suite has a ramp and automatic entry doors, a disabled toilet, evac-chair, hearing loop and passenger lift.

Giving it an old World ambiance, the foyer is ideal for welcome drinks reception and exhibitors.
Weddings

Licensed to hold Civil Marriage and the formation of Civil Partnerships, the Civic Suite is a popular wedding venue.

To arrange a registrar and talk through the legal requirements please contact Wandsworth Register office on telephone: 020 8871 6120 email: registeroffice@wandsworth.gov.uk

“I want to thank you for all your support, our wedding day was fabulous.”

Wedding Reception
Where to find us

Civic Suite
Wandsworth High Street
London SW18 2PU
Telephone: (020) 8871 6394/6395
Email: publichalls@wandsworth.gov.uk
www.wandsworth.gov.uk/civicsuite

How To Get Here
By train
Closest rail stations:
Wandsworth Town (7 minute walk) or Clapham Junction (5 minute bus ride)
Waterloo or Victoria stations are a 10 minute journey from both of these stations.

By London Underground
Closest station:
East Putney (District Line)

By bus
28, 37, 39, 44, 77, 87, 156, 170, 220, 270, 337, 485 Night buses N77 and N37

Car parking
We have a free car park of 120 spaces which can only be used out of office hours:
Monday to Friday: after 5pm
Saturday, Sunday and Bank Holidays: all day