

# **Constitution of the Wandsworth Common Management Advisory Committee (The MAC)**

## **1. Functions**

The functions of the Wandsworth Common Management Advisory Committee are:

- a. To monitor the management of the Common, in conjunction with Wandsworth Council and its Management Company responsible for Commons, Parks and Open Spaces.
- b. To act as a consultative body and a channel of communication between Wandsworth Council, the Council's Management Company and the users of the Common.
- c. To help achieve a balance between facilities for formal and informal open air recreation on the Common.
- d. To support the protection and development of plant and animal life.
- e. To preserve and enhance the Common's natural character.
- f. To promote public interest and participation in the protection and appreciation of the Common.

## **2. Duties and Powers of the Committee.**

The role of the Committee is advisory relating to matters affecting the Common. It is responsible for:

- a. Advising on matters affecting the Common, with special reference to the Management Plan for the Common.
- b. Assisting with and advising on the creation and implementation of the Management Plan for the Common.
- c. Advising on events that take place on the Common.
- d. Advising on strategies and plans affecting the Common.

## **3. Composition of the Committee.**

The Committee consists of up to 24 members who are local residents and/ or representatives of local societies, clubs or organisations. It may have the power to co-opt, to advise in a non-voting capacity.

## **4. Annual Public Meeting.**

The arrangements for the Annual Public Meeting are as follows:

- a. The Committee will convene a public meeting by no later than 30th June each year, avoiding school holidays, and will advertise it at least two weeks beforehand.
- b. All members of the Committee who wish to continue to serve must seek re-election at the Annual Public Meeting.

## **5. Committee Meetings.**

The arrangements for Committee meetings shall be as follows:

- a. The Committee will meet at least three times a year.
- b. The Committee will elect its Chair, Vice Chair and Secretary.
- c. Voting. All questions requiring a vote are decided by a simple majority of those present and voting.
- d. Quorum. Seven members present form a Quorum.
- e. A minute book will be kept by the Secretary recording all the proceedings and recommendations and a copy of the minutes shall be forwarded to the designated representative of the Council's Management Company and each member of the Committee following each meeting.
- f. The Committee may set up Sub-Committees.
- g. The Council or its Management Company will provide the Committee with administrative support as necessary.

## **6. Alterations to the Constitution.**

Alterations to this Constitution may only be made with the approval of the Council on the recommendation of the Annual Public Meeting.