Constitution of the Wandsworth Common Management Advisory Committee (The MAC)

1. Functions
The functions of the Wandsworth Common Management Advisory Committee are:
   a. To monitor the management of the Common, in conjunction with Wandsworth Council and its Management Company responsible for Commons, Parks and Open Spaces.
   b. To act as a consultative body and a channel of communication between Wandsworth Council, the Council’s Management Company and the users of the Common.
   c. To help achieve a balance between facilities for formal and informal open air recreation on the Common.
   d. To support the protection and development of plant and animal life.
   e. To preserve and enhance the Common’s natural character.
   f. To promote public interest and participation in the protection and appreciation of the Common.

2. Duties and Powers of the Committee.
The role of the Committee is advisory relating to matters affecting the Common. It is responsible for:
   b. Assisting with and advising on the creation and implementation of the Management Plan for the Common.
   c. Advising on events that take place on the Common.
   d. Advising on strategies and plans affecting the Common.

3. Composition of the Committee.
The Committee consists of up to 24 members who are local residents and/ or representatives of local societies, clubs or organisations. It may have the power to co-opt, to advise in a non-voting capacity.

4. Annual Public Meeting.
The arrangements for the Annual Public Meeting are as follows:
   a. The Committee will convene a public meeting by no later than 30th June each year, avoiding school holidays, and will advertise it at least two weeks beforehand.
   b. All members of the Committee who wish to continue to serve must seek re-election at the Annual Public Meeting.

5. Committee Meetings.
The arrangements for Committee meetings shall be as follows:
   a. The Committee will meet at least three times a year.
   b. The Committee will elect its Chair, Vice Chair and Secretary.
   c. Voting. All questions requiring a vote are decided by a simple majority of those present and voting.
   d. Quorum. Seven members present form a Quorum.
   e. A minute book will be kept by the Secretary recording all the proceedings and recommendations and a copy of the minutes shall be forwarded to the designated representative of the Council’s Management Company and each member of the Committee following each meeting.
   f. The Committee may set up Sub-Committees.
   g. The Council or its Management Company will provide the Committee with administrative support as necessary.

6. Alterations to the Constitution.
Alterations to this Constitution may only be made with the approval of the Council on the recommendation of the Annual Public Meeting.

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